



Your Tourism & Film Commission

P.O. Box 1838 Ridgecrest CA 93556
760/375-8202 • 800/847-4830
Fax 760/375-9850

Film Permit Checklist:

1. Complete application, with full list of all vehicles, equipment, and activities
 2. Signatures on pages 2,3,7 (9 for Trona Pinnacles) 10,11 &12
 3. Map of location with filming area clearly marked
 4. Proof of insurance
 - with "USDI-BLM" listed as additionally insured
 - \$1 million regular permit, \$5 million if using a helicopter
 5. E-mail or credit card signature for Ridgecrest Film Commission invoice
- *Students - letter from supervisor validating your enrollment and film project on school letterhead
6. Fax or e-mail completed paperwork to:

Elizabeth Nalagan
Ridgecrest Regional Film Commission
racvb@filmdeserts.com
fax - (760) 375-9850

GUIDELINES FOR FILM PERMITS

(THE GUIDELINES ARE FOR YOUR RECORDS ONLY, **DO NOT RETURN WITH APPLICATION.**)

PLEASE READ ALL INSTRUCTIONS BEFORE COMPLETING APPLICATION!!

These guidelines are provided to assist you in completing an application for a film permit. The enclosed Land Use Application and Permit (Form 2920-1) is fairly self-explanatory, but please feel free to call our office if you have any questions or concerns at #800-847-4830.

PERMIT APPLICATION (page 11)

Block 1: List the **name** and **title** of the **person responsible while on location**, along with the **company name** listed below it. List the **complete address** of the company, the **office phone** number, and the **office fax** number.

Block 2: It is not necessary to attach a map unless the Film Commission and/or the BLM have **specifically requested** that you do so.

Block 3: State which **day(s)** you wish to use the location for filming. The use of the land **begins and ends at midnight** (rather than a 24-hour period spread over two days.)

Block 4: Place an **"X"** next to Resident, Corporation or other, according to your status.

Block 5: **"No"** is generally the answer, **unless** more than one company will be using the land at the same time.

Block 6: **"No"** is generally the answer, as long as you will be using **existing access roads**. If this is not the case, please contact the film commission or BLM office.

Block 7: (a) Please state your **intended use** of the land (e.g., "still photography for magazine ad" or "motion picture photography for commercial/feature," etc.).

*Any props you will require; trucks, vehicles and equipment to be on location; digging or surface disturbance of any kind; and number of cast and crew will be described on an attached project description. Make sure that this information is complete on your **Commercial Use Application**.*

(b) **"None"** is generally the answer, unless you plan to make **permanent improvements** to the land.

(c) Give a **rough estimate** of the capital involved in the project.

(d) If your project requires the use of water, **how much** will you use and **how will you supply** the water **on location**.

Signature Block: Application **MUST** be signed and dated by the **Unit Production Manager or above**.

PERMIT APPLICATION GUIDELINES (page 2)

All that is necessary for you to complete on this page are the **filming dates** and **signature** (again, **Unit Production Manager** or above). Please place signature (and title) on the line labeled "Permittee." Do not write on the line labeled "Authorized Officer." Upon receipt, the film commission will complete the permit portion of your application.

Please fax or email your application to the film commission office at **#760-375-9850** or **racvb@filmdeserts.com**.

****Please include with your permit application:**

- ✦ **Storyboards of the proposed activity, if available.**
- ✦ **Certificate of insurance naming the USDI-BLM as the co-insured in the amount of \$1,000,000.00, (\$5,000,000.00 for applications including any use of aircraft.)**

Location Credit: The Ridgecrest Regional Film Commission requests acknowledgement in location credits, where applicable.

By initialing, you agree to give the Ridgecrest Regional Film Commission location credits X_____

Privacy Policy: Provisions of the California Public Records Act allow proprietary information and trade secrets to be held in confidence where disclosure would cause loss of competitive advantage, loss of work, or would render a project subject to disruption by the public. Then requested by the applicant and to the extent of the law, it is the policy of the RRFC to withhold all proprietary and trade secret information pertaining to production filming within the RRFC jurisdiction. General information will be released only after the permitted activity has been completed.

By initialing, you are requesting us to keep the information in this document a secret until after the filming is completed. X_____

RIDGECREST REGIONAL FILM COMMISSION

ATTN: Elizabeth Nalagan
PO Box 1838
RIDGECREST, CA 93556
760-375-8202
FAX: 760-375-9850

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
RIDGECREST RESOURCE AREA
COMMERCIAL USE APPLICATION**

1. Name of Company _____

Address _____

Phone _____ Fax No. _____

Email _____

2. Person responsible on location: _____ Title: _____

3. Location of site desired: _____

4. Dates of use: _____ to _____ other _____ Hours of use: _____

5. Number of personnel, include production crew & actors: _____

6. Statement of activity. Give specific details and include the name of the product of production:

7. Complete list of vehicles, equipment, special effects, aircraft or animals to be used:

8. Props to be used/constructed, (props include any items that will appear on film) give details, (including how props will be constructed and supported):

9. Name and phone number of person to contact in case of emergency:

SIGNATURE

DATE

LAND USE PERMIT STIPULATIONS

The following stipulations have been incorporated into the permit in order to manage filming activities being conducted on public land. The permitted shall comply with the following stipulations.

General

1. The Permittee shall comply with all applicable Local, State and Federal laws and regulations.
2. The Permittee shall indemnify and hold harmless, the United States, against any and all liability; direct or indirect, arising from the occupancy and use of the public land associated with the activities herein authorized.
3. The permittee shall designate a representative for field operations before activities may commence. This person shall be the sole field representative for the Permittee's employees or contractors in dealing with the Authorized Officer. Said representative shall be responsible to receive and comply with all communications and decisions issued by the Authorized Officer. The selected representative shall be a Unit Production Manager or higher.
4. Unless specifically approved in writing as part of the permitted activity, all use under this permit shall be confined to areas of previous surface disturbance.
5. The Permittee is not granted exclusive usage of public land. Therefore, the Permittee must be cognizant of other user's needs in relation to its own uses and shall permit free and unrestricted public access to and upon the public land for all lawful purposes unless otherwise authorized by the Authorized Officer for public safety.
6. In areas other than open areas, vehicle use shall be limited to existing roads. The Permittee shall not leave the road surface to turn around or to go around any obstruction on the road itself. Vehicle speeds are limited to 20 MPH on ALL dirt and access roads.
7. This authorization is issued subject to all valid existing rights as of the date of issuance.
8. The Permittee shall inform all employees, contractors, and subcontractors of the terms and conditions of this authorization. Any officer, employee or agent of the Bureau Land Management (BLM) may direct the Permittee or its employees, contractors, or subcontractors to cease and desist all activities on public land at any time in order to protect significant public land resources. Activities shall resume only upon written approval by the Authorized Officer.
9. The Permittee shall remove from public land and properly dispose of any and all trash, litter, debris, waste, excess materials, including flagging and signs, or other substances and materials resulting from the use under this authorization. All trash and food items shall be promptly contained within closed, raven-proof containers. These shall be regularly removed from the project site to reduce the attractiveness of the area to ravens and other tortoise predators.
10. Aircraft filming operations may be conducted in a military special use airspace complex, called the R_2508 Complex. **It is the responsibility of the pilot in command to comply with all Federal Aviation Regulations regarding access to special use airspace.** To exchange information regarding your planned activity and concurrent military operations, **contact the R_2508 Central Coordinating Facility (CCG) at (661) 277-2508 at least three working days prior to your operation.**
11. Many of the film locations on public land are isolated and remote. Therefore, pursuant to California Labor Code 2350, the Permittee shall provide within reasonable access, a sufficient number of toilet facilities for the use by crewmembers. These toilet facilities may be either porta-potties or motor homes.

12. As directed by the Authorized Officer, the Permittee shall provide an Emergency Medical Technician (EMT) or its equivalent on site during filming activities.
13. The Permittee will provide a copy of the video in VHS format to the Authorized Officer. If still photography, the Permittee will provide either a photo or tear sheet of the photo for the BLM's records. Additionally, the Permittee hereby agrees to allow the BLM duplicate segment of the video or photos for the purpose of promoting public land to the film industry or for internal government training. The BLM will not use the video or photos for any commercial purpose
14. The Permittee will provide film credits for movies and television shows. The credits must be befitting the stature of the BLM.
15. The Permittee shall maintain liability insurance, naming the United States Department of the Interior, as co-insured in the minimum amount of \$1,000,000 for the full term of the permit. If aircraft is being used, the Permittee shall additionally maintain insurance in the amount of \$5,000,000 naming the United States, Department of Interior as co-insured.
16. If vehicles, equipment, materials, etc. are left on site overnight, a caretaker must be present to ensure the security of the property.
17. No activity is allowed on the lakebeds when the surface is wet or muddy. Any activity, which would create ruts or other alterations of the lakebed surface, is prohibited.
18. This permit does not authorize the taking, killing, or collection of any wildlife, vegetation or soils.
19. Any soil disturbance such as ditching, pounding, leveling, mounding, etc. must be specifically authorized by BLM on the permit, and must be cleared by the Ridgecrest Field Office.
20. Filming operations shall be conducted in such a manner as to avoid creating safety hazards to other public land visitors and to the filming crews.
21. The Permittee shall take adequate steps acceptable to the Authorized Officer to rehabilitate any surface disturbed during use under this permit, including areas previously disturbed, to a condition comparable to their condition prior to the permitted activity. (Examples: smoothing of berms or disturbed soil to natural contour; removal of vehicle ruts; replacement of fences or gates, etc.)
22. The Ridgecrest Field Office must pre-approve any commercial filming involving exotic (i.e., non-desert and desert plants and animals not native to the West Mojave) or domestic species. The Permittee is responsible for controlling and cleaning up after these species to avoid the dissemination of seeds or diseases in the desert. The Permittee shall notify the American Humane Association prior to the commencement of filming activities that involve animals. The Permittee shall furnish the BLM proof that this contact was made prior to the issuance of the permit. Failure to do so may result in the suspension of the permit until American Humane Association is contacted.
23. Commercial filming activities involving pyrotechnic or explosive devices must be specifically authorized by the BLM on the permit.
24. The Permittee must be in physical possession of this permit to constitute a valid authorization. These documents must be presented to any Federal, State or Local law enforcement officer requesting their possession.
25. The Permittee is fully responsible for obtaining any permits or approvals required by state, local, or other Federal agencies. (Examples: county use permits, fire permits, county air quality permits, etc.)
26. Any non-SAG productions using any animal actor will require animal monitoring. Monitoring hours will be determined by activity, will be arranged through the Ridgecrest Film Commission at the rate of \$30.00/hr plus mileage.

Cultural Resources

1. Any cultural and/or paleontological resources (historic or prehistoric site or object) discovered by the Holder or any person working on the Holder's behalf, on public or Federal land shall be immediately reported to the Authorized Officer, Field Manager BLM, Ridgecrest, CA. The Permittee shall suspend all operations in the immediate area of such discovery until written authorization to proceed is issued by the Authorized Officer to determine the appropriate actions to follow to prevent the loss of significant cultural or scientific values. The Permittee will be responsible for the cost of the evaluation. Any decision as to proper mitigation measures to be taken will be made by the Authorized Officer after consultation with the Permittee.
2. Collection or disturbance of artifacts and other archaeological, historical, and paleontological materials by the Permittee, its representatives or employees, shall not be allowed. Offenders shall be subject to prosecution under the appropriate State and Federal laws.

Wildlife

1. Only biologists authorized by the United States Fish & Wildlife Service (USFWS), California Department of Fish & Game (CDFG), and the BLM shall handle desert tortoises.
2. The area of disturbance shall be confined to the smallest practical area, considering topography, placement of facilities, location of burrows, public health and safety, and other limiting factors. Special habitat features, such as burrows, identified by the qualified biologist shall be avoided to the extent possible. To the extent possible, previously disturbed areas within the project site shall be utilized for storage of equipment, location of office trailers, and parking of vehicles. The qualified biologist, in consultation with the project proponent, shall ensure compliance with this measure.
3. To the extent possible, access to the project site shall be restricted to designate "open" routes of travel. Except when absolutely required by the project and as explicitly stated in the project permit, cross-country vehicle use by employees is prohibited during work and non-work hours.
4. Should a tortoise wander into the work area, filming must stop. The BLM shall be notified within 24 hours that a tortoise did enter the site.
5. Upon locating a dead or injured tortoise, the project proponent or agent is to notify the BLM Ridgecrest Field Office immediately. The information provided must include the date and time of the finding or incident (if known), location of the carcass or injured animal, a photograph, cause of death, if known and other pertinent information. Any dead tortoises encountered must be left in place and BLM notified. No relocation of live or dead tortoises around the project site is permitted under Federal law.
6. Workers shall inspect for tortoises under all vehicles prior to moving them. If a tortoise is present, the worker shall carefully move the vehicle only when necessary and when the tortoise would not be injured by moving the vehicle or shall wait for the tortoise to move out from under the vehicle.
7. Pets should be restrained either by enclosure in a kennel or by chaining to a point within the project site.
8. Explosives shall not be permitted on projects that occur within desert tortoise critical habitat. Where explosives are employed outside of critical habitat, the Bureau shall ensure that no more than two acres of desert tortoise habitat shall be affected.
9. Many of the areas where filming is allowed have fragile environmental concerns. The Desert Tortoise is an Endangered Species within the United States. Its habitat is within the permitted area. Caution must be taken not to harass, hurt or disturb the tortoise. **If harassment, injury or death occurs, a fine up to \$50,000 and imprisonment of up to one (1) year may result.** Always beware of tortoises in the roads, under parked vehicles or entering a site that you may be using.

Water Quality

1. No dumping of water, sewage, trash, oil or any other petroleum products is allowed in the area. All wastes must be transported out of the area.

Fire Management

1. Smoking shall be allowed only in designated areas on public land. These areas shall be clearly marked and supplied with proper smoking disposal equipment. Any violation of this stipulation may result in the temporary suspension of the permit until such time that the proponent conducts a safety meeting with BLM fire fighters in attendance. Continuous violations of this stipulation will result in the termination of the permit.

Failure to comply with any terms or conditions of this permit may result in the immediate suspension or termination of the permit and may result in civil or criminal charges, as appropriate.

X _____
Signature of Authorized Company Representative

Date

STIPULATIONS FOR FILMING AT TRONA PINNACLES

The following stipulations have been incorporated in order to manage filming activities at the Trona Pinnacles. The Permittee shall adhere to the following stipulations:

1. Filming activity is limited to that which is specifically approved on the permit. Any deviations must have prior written BLM approval.
2. Vehicle use (driving and parking) is limited to existing roads. Vehicle speeds are limited to 20 mph.
3. Surface disturbance (i.e., digging, trenching, grading, staking) will be reviewed on a case-by-case basis and, if allowed, is restricted to existing roads and previously disturbed areas.
4. Set construction will be considered on a case-by-case basis and, if allowed, is restricted to existing roads and previously disturbed areas.
5. Use of explosives is prohibited.
6. Use of minor pyrotechnics (non-explosive) will be considered on a case-by-case basis.
7. Use of heavy equipment such as graders, cranes, and tractors will be considered on a case-by-case basis.
8. Staging shall be on the black rock covered "levy" prior to entering the Pinnacles. If the designated staging area is to be used as part of the film project, an alternate staging area will be provided by BLM.
9. Excess vehicles may be parked in the large dirt turnout area at the intersection of Highway 178 and the graded dirt road to the Trona Pinnacles.
10. A bond is required for filming for all productions at the Trona Pinnacles to insure the fulfillment of the terms and conditions outlined in the land use authorization. The bond amount is based on the potential cost to the BLM to rehabilitate the site after all the Permittee's filming activities have terminated. The bond shall be posted prior to the issuance of the permit or immediately upon the request of the BLM and shall be in the form of a cashier's check, surety bond, or credit card. The bond will be returned within 4-6 weeks after the completion of filming activities, if in the judgment of the Authorized Officer, all the terms and conditions of the land use authorization have been satisfactorily performed by the Permittee.
11. **All members of the cast and crew** must attend a pre-film conference with BLM or BLM's agent prior to the commencement of any activity. Any individual who fails to attend the meeting will be prevented from engaging in any filming activity at the Pinnacles. The purpose of this meeting is to review the terms, conditions and stipulations of the permit and desert safety information. **Film permits will not be released until this requirement has been met.** It is the Permittee's responsibility to schedule this meeting with BLM. The meeting may be scheduled through the Ridgecrest Film Commission or the BLM office and must be scheduled a minimum of 24 hours prior to the requested meeting time. There may be an additional fee of \$125 for meetings outside of normal office hours (Monday – Friday 07:30-1600), weekends, or Federal holidays. At times, the BLM might require monitoring during filming activities. The Permittee shall be liable for the cost to monitor the filming project. **Any film activity, including catering, prep work, set construction, etc., done prior to the pre-film conference is unauthorized use and parties involved may be cited by a BLM law enforcement officer.**

12. If a film company fails to report for a scheduled meeting or to contact BLM if unable to attend a scheduled meeting, it will be considered a “no-show” and the meeting will be cancelled. **Fees will not be refunded in the event of a “no-show”** and will be charged for an additional meeting. The permit will not be released until the pre-film conference has been held. Please note, however, that in the event of a “no-show”, BLM may not be able to accommodate the film company’s schedule, which may result in filming delays.

Failure to comply with any terms or conditions of this permit may result in the immediate suspension or termination of the permit and may result in civil or criminal charges, as appropriate.

Signature of Authorized Company Representative

Date

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
300 S. RICHMOND RD.
RIDGECREST, CA 93555

BLM CREDIT CARD PAYMENT FORM
(Phone/Mail Orders)

The Bureau of Land Management will charge to your VISA or MASTERCARD, if you wish to pay through the mail using your credit card, please complete this form, and mail it with your **written request** to the BLM office at the above address. If you wish to pay by telephone using your credit card, please call the BLM office at 760-384-5400.

NAME AND/OR COMPANY: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE NUMBER: _____

VISA MASTERCARD AMERICAN EXPRESS DISCOVER

(CIRCLE ONLY ONE)

EXPIRATION DATE _____

CREDIT CARD NUMBER:

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AMOUNT:

DATE:

SIGNATURE:

PRINT:

Items Requested:

SPECIAL USE OR FILM PERMITS ONLY		CASE NO.: _____
Filing Fees:	\$	
Monitoring Fees:	\$	
Pre-Film:	\$	
Bond:	\$	
Rental:	\$	
Other	\$	
TOTAL:	\$	

Title 18 U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to provide any department or agency of the United States any false, fictitious or fraudulent statement or representations as to any matter within its jurisdiction.

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

LAND USE APPLICATION AND PERMIT
(Sec. 302(b) of P.L. 94-579, October 21, 1976, 43 U.S.C. 1732)

APPLICATION

FOR BLM USE ONLY

Application Number

CACA#

1. Name (first, middle initial, and last)	Address (include zip code)	Phone (include area code)
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2. Attach map or sketch showing public lands for which you are applying

3. Proposed date(s) of use: from _____ to _____

4. Give legal basis for holding interest in lands in The State of CALIFORNIA (Check appropriate box at right and explain)	<input type="checkbox"/> Resident <input type="checkbox"/> Corporation <input type="checkbox"/> Local Government <input type="checkbox"/> Government <input type="checkbox"/> Other	<input type="checkbox"/> Partnership <input type="checkbox"/> County <input type="checkbox"/> State
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5. Are the lands now improved, occupied, or used? Yes No (If "yes, describe improvements and purposes, identify users and occupants)

6. Do you need access to the land? Yes No (Describe needed or existing access)
(WILL USE EXISTING ACCESS ROADS AS DESIGNATED BY BLM STIPULATIONS)

7a. What do you propose to use the lands for?

(See attached project description)

b. What improvements and/or land development do you propose? (To complete application processing, engineering and construction drawings may be required)
NONE

c. What is the estimated capital cost? \$ _____	d. What is the source of water for the proposed use?
--	--

I CERTIFY That the information given by me in this application is true, complete, and correct to the best of my knowledge and belief and is given in good faith.

X _____
(Signature of Application)

(Date)

Title 18 U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, or fraudulent statements or representations as to any matter within its jurisdiction.

Permission is hereby granted to of To use the following-describe lands

TOWNSHIP	RANGE	SECTION	SUBDIVISION
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Meridian MOUNT DIABLE	State CALIFORNIA	County	Acres (number) 10.0
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For the purpose of
SEE ATTACHED PROJECT DESCRIPTION

- This permit is issued for the period specified below. It is revocable at the discretion of the authorized officer of the Bureau of Land Management, at any time upon notice. This permit is subject to valid adverse claims heretofore or hereafter acquired.
- This permit is subject to all applicable provisions of the regulations (43 CFR 2920) which are made a part hereof.
- This permit may not be assigned without prior approval of the authorized officer of the Bureau of Land Management.
- Permittee shall not enclose roads or trails commonly in public use.
- Authorized representatives of the Department of the Interior, other Federal, State and local law officials shall at all times have the right to enter the premises on official business.
- Permittee shall pay the United States for any damage to its property resulting from the use.
- Permittee shall notify the authorized officer of address change immediately.
- Permittee shall observe all Federal, State, and local laws and regulations applicable to the premises and to erection or maintenance of signs or advertising displays including the regulations for the protection of game birds and game animals, and shall keep the premises in a neat, orderly, and sanitary condition.

- Permittee shall pay the authorized officer, in advance, the lump sum of \$ for the period of use authorized by this permit or \$ N/A, annually, as rental or such other sum as may be required if a rental adjustment is made.
- Use or occupancy of land under this permit shall commence within N/A months from date hereof and shall be exercised at least N/A days each year.
- Permittee shall take all reasonable precautions to prevent and suppress forest, brush, and grass fires and prevent pollution of waters on or in the vicinity of the lands.
- Permittee shall not cut any timber on the lands or remove other resources from the land without prior written permission from the authorized officer. Such permission may be conditioned by a requirement to pay fair market value for the timber or other resources.
- Permittee agrees to have the serial number of this permit marked or painted on each advertising display or other facility erected or maintained under the authority of such permit.
- This permit is subject to the provisions of Executive Order No. 11246 of September 24, 1965, as amended, which sets forth the Equal Opportunity clauses. A copy of this order may be obtained from the signing officer.
- Permittee acknowledges, by signing below that he/she knows, understands and accepts the terms and conditions under which this permit is issued.
- Special conditions (*attach additional sheets, if necessary*)

STIPULATIONS ATTACHED

Permit issued for period

X _____
(Permit tee)

From _____

(Authorized Officer)

To _____

Field Office Manager
(Title) (Date)

INSTRUCTIONS

- Submit, in duplicate, to any local office of the Bureau of Land Management having jurisdiction of the lands.
- Applications for Land Use Permits will not be accepted unless a Notification of the availability of the land for non-BLM use (Notice of Realty Action) has been published in the Federal Register and For 3 weeks thereafter in a newspaper of general circulation. This Provision does not apply in those situations where the publication of

- a (Notice of Realty Action) has been waived by the authorized officer
- If the annual rental exceeds \$250 dollars per year; costs of processing the application must be paid by the applicant in advance.
- The authorized officer may require additional information to process an application. Processing will be deferred until the required information is furnished by the applicant.

The Paperwork Reduction Act of 1980 (44 U.S.C. 3501 et seq.) requires us to inform you that:

Information is needed to process application for land use authorizations, pursuant to 43 CFR Section 2920. Information shows if the applicant and proposed use meet the requirements of 43 CFR Section 2920.1. Applicant must respond before he/she can be granted an authorization to use public lands.



P.O. Box 1838 Ridgecrest CA 93556
760/375-8202 • 800/847-4830
Fax 760/375-9850

Your Tourism & Film Commission

Company: _____

Project title: _____

Date: _____

Thank you for filming with us!

The Ridgecrest Film Commission charges a \$100 application and processing fee. Please indicate how you prefer to receive this invoice:

A. By e-mail: _____
(preferred e-mail address)

B. You may charge the credit card provided to the BLM in the amount of \$100 payable to the Ridgecrest Film Commission.

(signature/date): _____

We have enjoyed being part of your production, and look forward to working with you again in the future.